

CMC


30 SEP 1988

MEMORANDUM FOR: Deputy Director for Administration


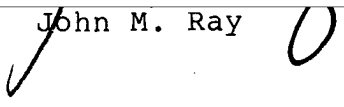
FROM: John M. Ray
Director of Logistics

SUBJECT: Information Requested for the
DS&T Conference


REFERENCE: Memo to the Director of Logistics, from
the Secretary to the DDA, dated 7 Sep 1988
no subject

25X1 1. At your request, attached are OL comments on resource
issues that impact on the DS&T. Also attached are responses
regarding Agency priorities to meet space needs, impediments to
satisfying these needs, and a brief status report on
developments 

25X1 2. Please let me know if we need to provide any additional
information.


John M. Ray 

Attachment

25X1 
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OL 0127-88

SUBJECT: Information Requested by the DDA for the DS&T Conf.

Distribution:

Orig & 1 - DDA w/a
1 - OL Files w/a
1 - IMSS Official w/a
1 - IMSS Chrono

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OL/IMSS/BB:bp/27Sep88,

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RESOURCE ISSUES IN OL THAT IMPACT ON THE DS&TOL SUPPORT OF FBIS PUBLICATIONS AT RESTON:

The Printing & Photography Group (P&PG/OL) continues to enhance support to the Foreign Broadcast Information Service (FBIS/DS&T). In January 1988, FBIS requested three additional electronic compositors to satisfy their publishing requirements, and OL agreed to supply these personnel. This brings the number of positions at FBIS for staffing by P&PG to 13. Additionally, approximately 70 percent of the Joint Publications Research Service (JPRS) reports have been added to the electronic publishing network with an impressive reduction in the number of finished pages produced due to compaction of text through typesetting. P&PG will continue to support the publishing requirements of FBIS. A new Memorandum Of Agreement (MOA) between FBIS and P&PG detailing the obligations and commitments of each component is currently in final draft.

25X1 PLANNED SATELLITE PRINTING PLANT [REDACTED]

25X1 A major concern for OL is the satellite printing plant planned for the [REDACTED] facility. The [REDACTED] plant is intended to provide JPRS and FBIS with enhanced printing support to include more pages plus graphics. To date, the Printing and Photography Group (P&PG/OL) has met with
25X1 representatives [REDACTED]
25X1 [REDACTED]

- possible zoning restrictions on plant activity;
- restrictions on truck traffic in the area;
- restriction that plant and warehouse be on one floor;
- need for a separate HVAC system capable of filtering chemical fumes from recirculated plant air while maintaining temperature and humidity levels;
- environmental considerations for liquid waste and vapor discharge from printing/photo operations.

25X1 OL SUPPORT FOR S&T MOVES TO [REDACTED] NHB:

25X1 OL coordinated the relocation of [REDACTED] OD&E personnel and
25X1 associated equipment [REDACTED]
Included in the move were 1,216 pieces of Wang equipment, 224 safes, and 4,669 boxes. OL also coordinated the FBIS
25X1 move from the Key Building [REDACTED] to
25X1 include [REDACTED] people and their equipment. Included in the move were 514 pieces of Wang equipment, and 9,300 boxes.

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OL also moved OTS from South Building to the New Headquarters Building (NHB). The move included the OTS Wang system consisting of CPU's, disk drives, and terminals; 68 workstations of executive furniture; 432 conservafiles [redacted]

OL TDY'S IN SUPPORT OF S&T PROJECTS:

OL provided 17 people for a total of 389 days to ten locations in support of the DS&T in FY 88. OL personnel supported [redacted]

[redacted] with assistance which included inventory, office moving, renovations, and office assistance.

AGENCY SPACE NEEDS:

The Agency has both near-term and long-term priorities for meeting space needs. For the near-term, in order of importance, we must complete the moves into the New Headquarters Building (NHB), build-out and occupy [redacted] expansion, and finish upgrading and reoccupying the Original Headquarters Building. This, of course, is in addition to maximizing the use of our existing space to accommodate current Agency needs. The biggest impediments to date in occupying NHB in a timely fashion have been eleventh-hour changes in the proposed occupants, the need to redesign and rebuild large segments of NHB to accommodate the changing list of occupants, and the problems encountered in getting NHB wired for communications. The principal impediment to the completion of the [redacted] expansion has been Congressional action that brought the program to a virtual standstill for some 18 months. It is now back on track. With upgrade and renovation of OHB just starting, it is too

early to identify with any confidence true impediments to achieving the desired end. It was one of the larger renovations initiated in the US in 1987, and one of the rare ones undertaken in a building which was three-quarters full throughout the period of construction.

The program is dependent upon a steady flow of funds and upon the continued goodwill of all those who are being inconvenienced as the Agency tries to better their working environment over the course of the project. The Agency's priority in this program is to make it as painless and efficient a process as possible.

The long-term Agency priorities are different. One important priority is to establish a program which gets us out in front of the space need curve to anticipate needs and to prepare the solutions to space problems before they become space crises. A related priority is to establish an authoritative, central control over the space allocation and acquisition process. Logical, central, action-oriented, long-range space planning is key to achieving these two priorities. The largest impediment, however, is the lack of sufficient long-range corporate planning. Space has traditionally been an afterthought. To bring long-range space planning to fruition will require the infusion of large sums of money at specific times to resolve problems--a formidable impediment unless Congress cooperates. Growth in the number of noncount employees is another impediment.

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